



Rothschild House Surgery

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Patient Access to Online Records

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If you wish to, you can now use the internet to book appointments with a GP, request repeat prescriptions for any medications you take regularly and look at your medical record online. You can also still use the telephone or call in to the Surgery for any of these services as well.

Being able to see your record online might help you to manage your medical conditions. It also means that you can even access it from anywhere in the world should you require medical treatment on holiday. If you decide not to join or wish to withdraw, this is your choice and this decision will not affect the quality of your care at the Surgery.

You will be given login details and will need to choose a password. This will ensure that only you are able to access your record unless you choose to share your details with a family member or carer. It is your responsibility to keep your login details and password safe and secure. If you know or suspect that your record has been accessed by someone that you have not agreed should see it, then you should change your password immediately. If you cannot do this for some reason, we recommend that you contact us so that we can remove online access until you are able to reset your password. If you print out any information from your record, it is also your responsibility to keep this secure.

Before you apply for online access to your record, there are some things to consider. Although the chances of any of these things happening are very small, you need to have read and understood this, particularly if - in due course - you choose to have additional information added to your Summary Care Record.

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| Choosing to share your information | - | it is up to you whether or not you share your information with others - perhaps family members or carers. It is your choice but also your responsibility to keep the information safe and secure |
| Misunderstood information | - | your medical record is designed to be used by clinical professionals to ensure that you receive the best possible care. Some of the information may be highly technical and not easily understood |
| Abnormal results/
Bad news | - | if you have access to test results, etc. you may see something that you find upsetting. This may occur before you have spoken to your Doctor or whilst the Surgery is closed and you cannot contact us |
| Coercion | - | If you think you may be pressured into revealing details from your patient record to someone else against your will, it is best that you do not register for access at this time |
| Forgotten History | - | there may be something you have forgotten about in your record that you might find upsetting |
| Information about someone else | - | If you see something in the record that is not about you or notice any other errors, please log out of the system immediately and contact the Surgery as soon as possible. |

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